

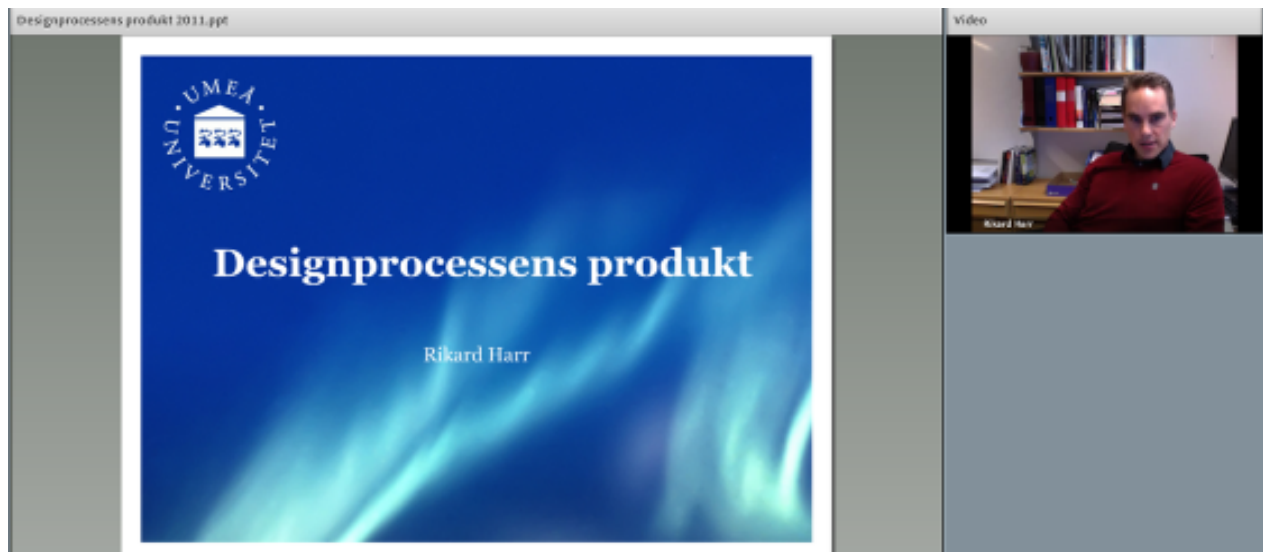


## Video föreläsningar med Adobe Connect

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IKT Coach, Umeå Universitet

Vill de se på en film som förklara detta, var god klicka här: <http://vimeo.com/33773890>

**Så här ser det ut på Adobe Connect, dvs en videoföreläsning**



Studenter få tillgång till dig i video och audio samt din powerpoint eller pdf. Detta innebär att de kan få se din föreläsning flera gånger, och att de kan spola framåt och bakåt.

## Vad behöver jag?

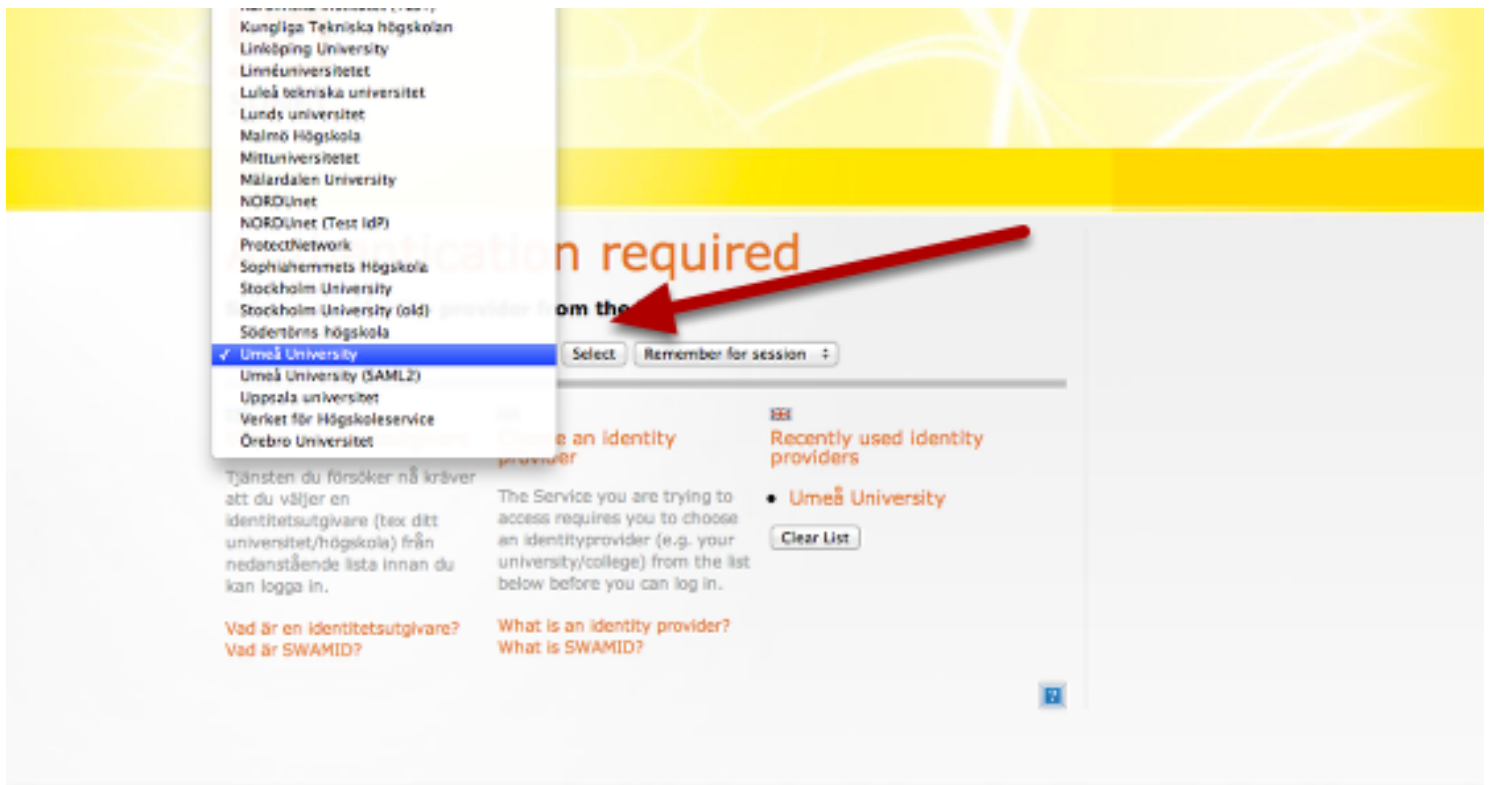


En bra headset, helst med USB ingång till din dator. Logitech är en vanlig och bra märke

## Anslut din USB headset till din dator INNAN du ska starta Adobe Connect

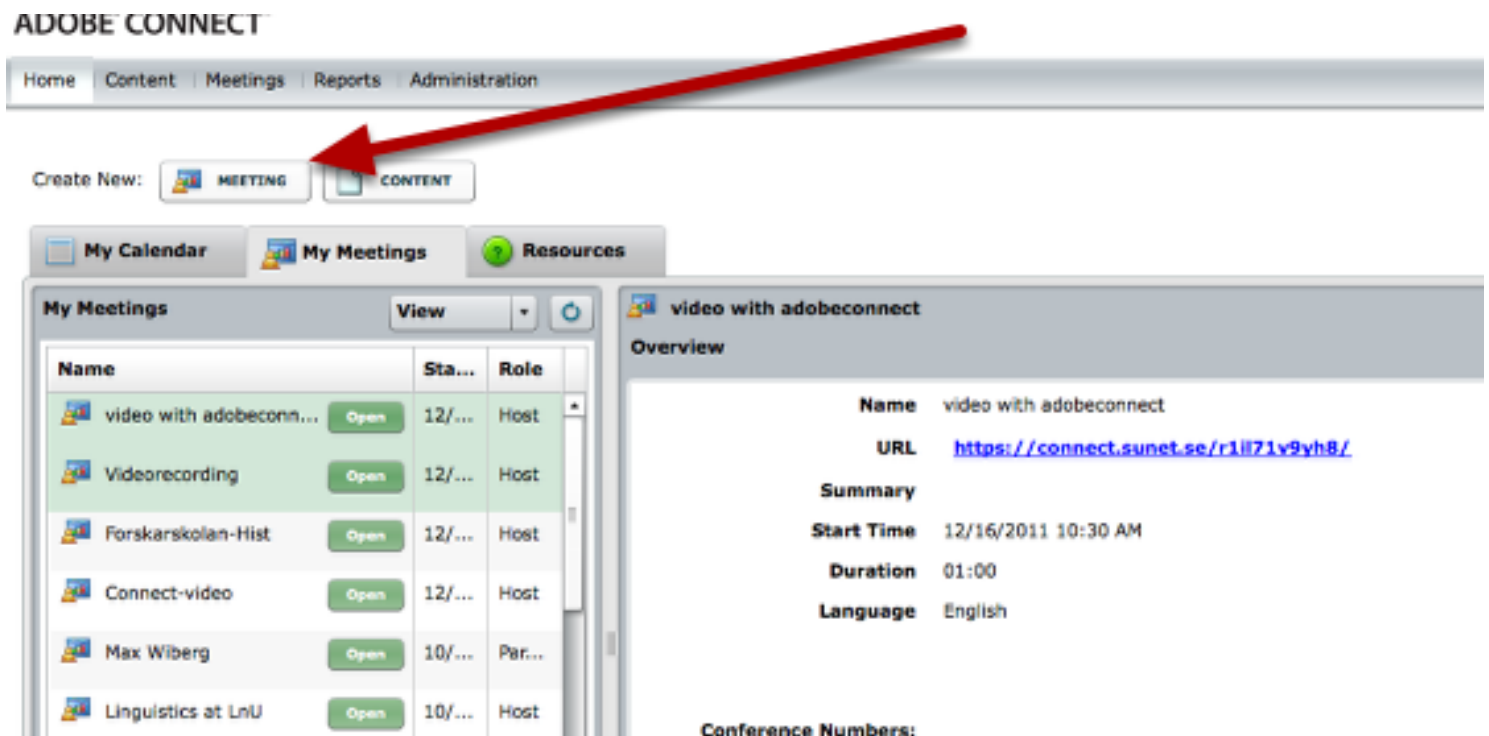


Hur går det till? Navigera till: <https://connect.sunet.se/>



Scrolla ned till din universitet, och klicka på SELECT. Sedan logga du in genom CAS inloggning

**Adobe Connect Dashboard. Här ska du skapa en 'möte'**



## Ange ett namn för ditt mötesrum

**Meeting Information**

**Name:** \*

**Custom URL:**

(Leave this field blank for a system-generated URL, or include a unique URL path. Please use only alphanumeric characters or hyphens. For example: "product-demo" will result in https://connect.sunet.se/product-demo/)

**Summary:**  
(max length=1000 characters)

**Start Time:**

**Duration:**  hours:minutes

**Select Template:**

**Language:** \*

**Access:**

- Only registered users may enter the room (guest access is blocked)
- Only registered users and accepted guests may enter the room
- Anyone who has the URL for the meeting can enter the room

Optional Passcode Protection (in addition to the Access settings above)

- Users must enter room passcode

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**Audio Conference Settings**

- Do not include any audio conference with this meeting.
- Include audio conference details with this meeting.

**Conference Number(s):**

**Moderator Code:**

**Participant Code:**

Update information for any items linked to this item.

\*- indicates required fields

namn

Klick sedan  
på finish

## Dags att ta det in i ditt nyligen skapade mötesrum

### ADOBE CONNECT™

Home | Content | Meetings | Reports | Administration

Shared Meetings | User Meetings | My Meetings | Meeting Dashboard

User Meetings > sapa0018@umu.se > video with adobeconnect

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

#### Meeting Information

Name: **video with adobeconnect**

Summary:

Start Time: **12/16/2011 10:30 AM**

Duration: **01:00**

URL: <https://connect.sunet.se/r1il71v9yh8/>

Number of users in room: **0**

Language: **English**

Access: **Only registered users and accepted guests may enter the room**

Passcode Protection: **No**

Enter Meeting Room

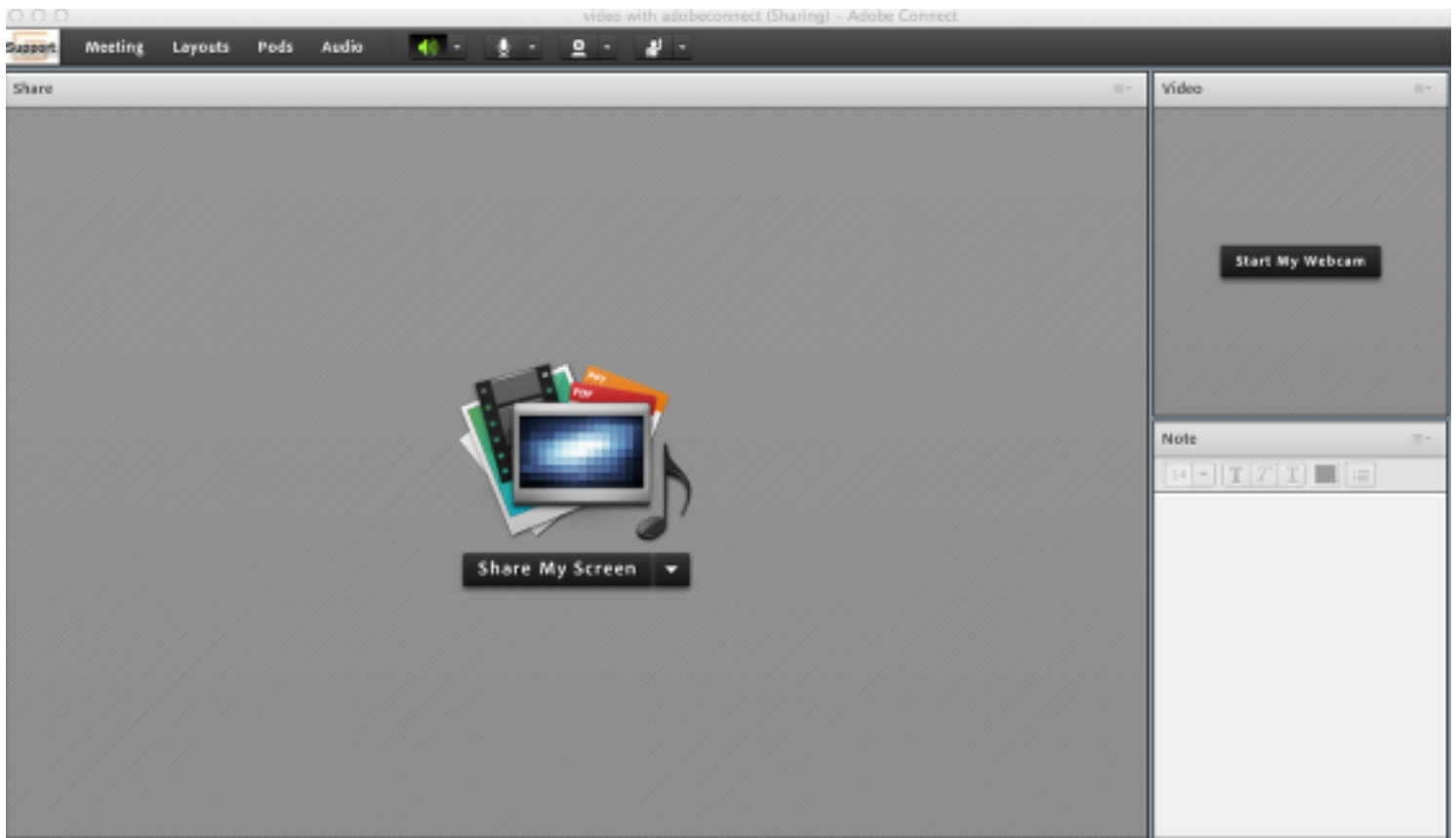
Klick på  
denna länk

## Adobe Connect Mötemiljön



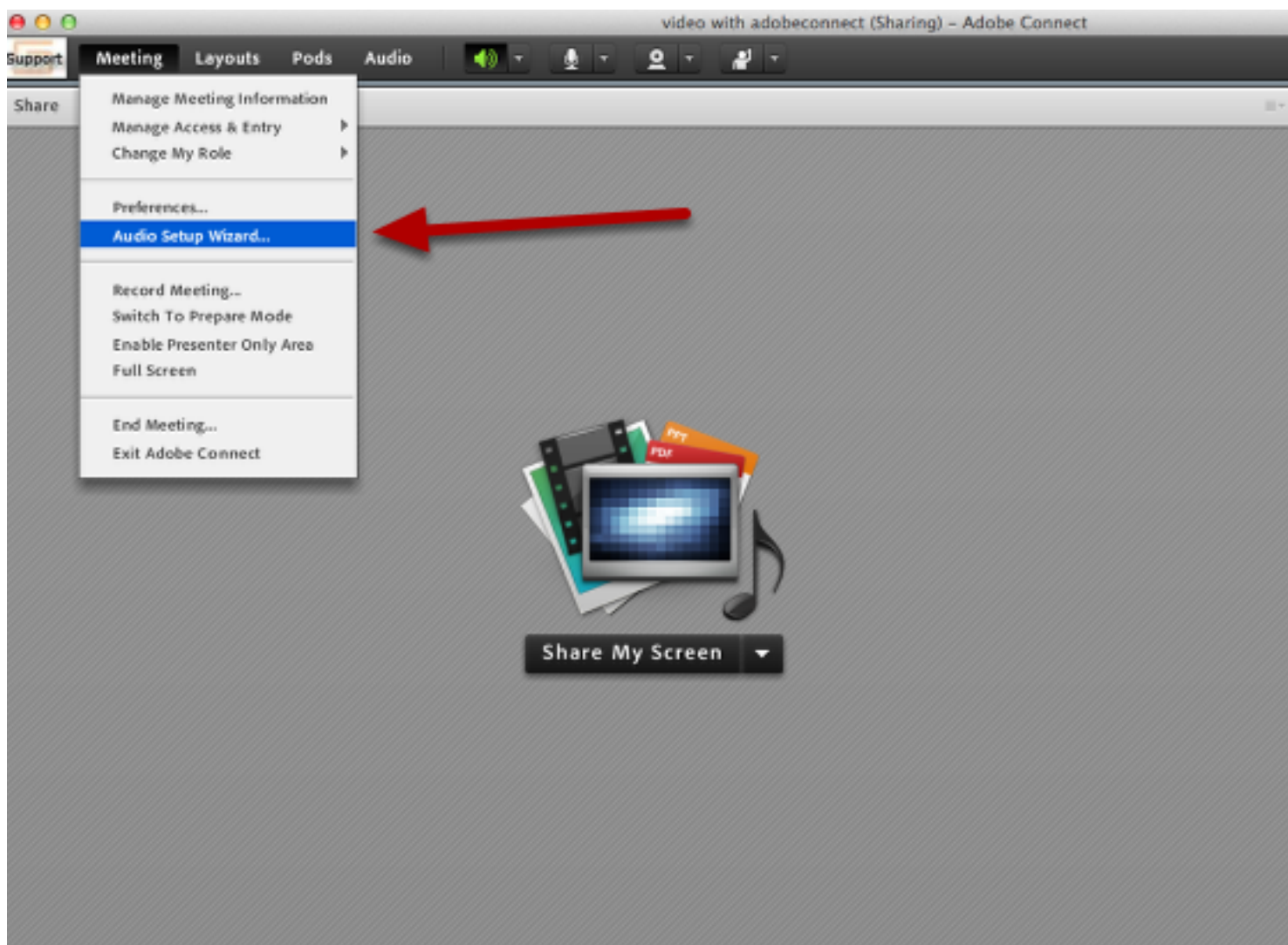
Det finns flera 'poddar' Du kan ta bort en pod eller flytta den var som helst på skärmen

## OM det är enbart en video föreläsning ...



... behöver du enbart (i) en share pod, (ii) en video pod - om du vill det, och (iii) en note pod - för att skriva anteckningar, t.ex

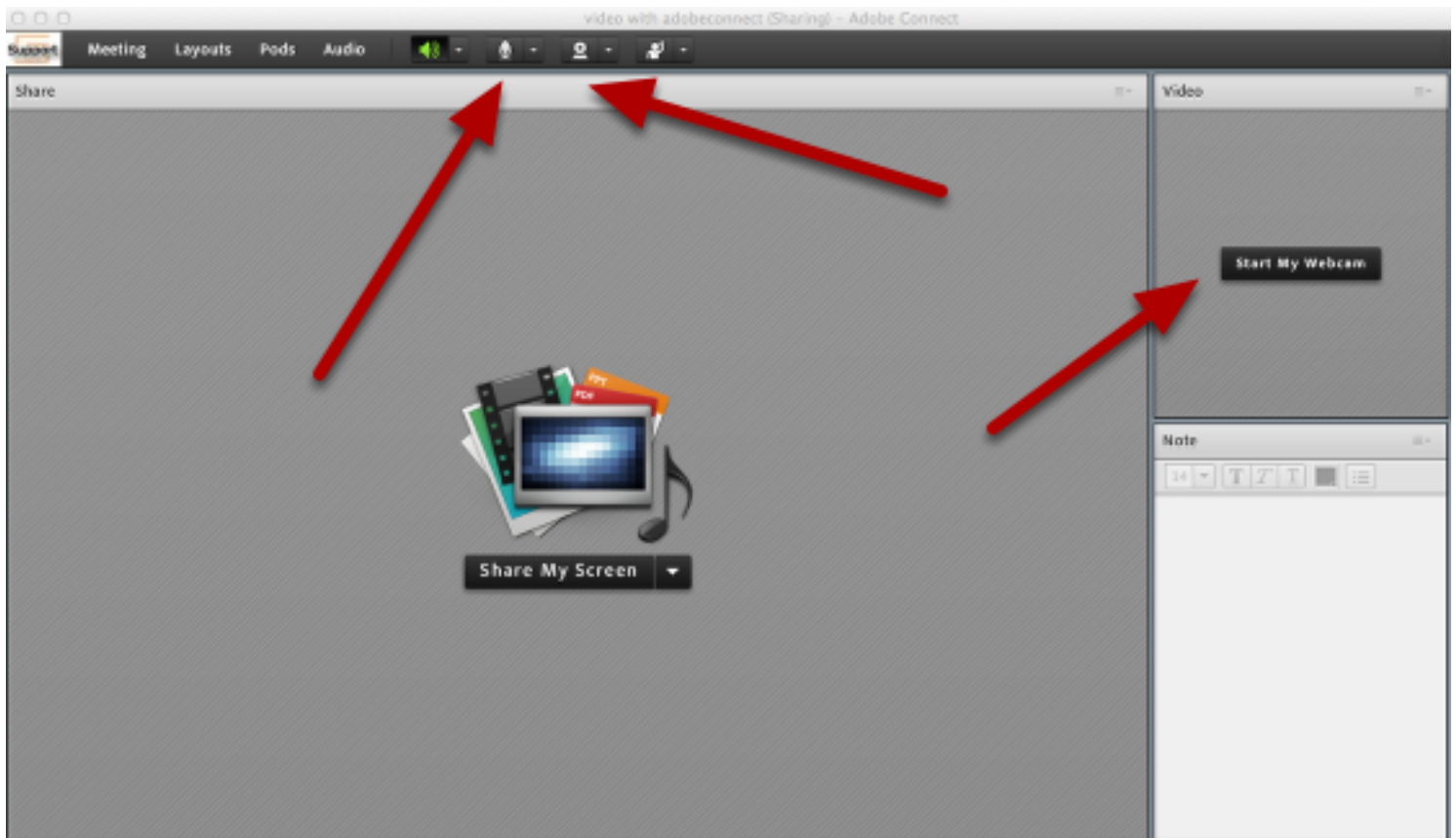
## VIKTIGT!!! Ställa in ditt ljud



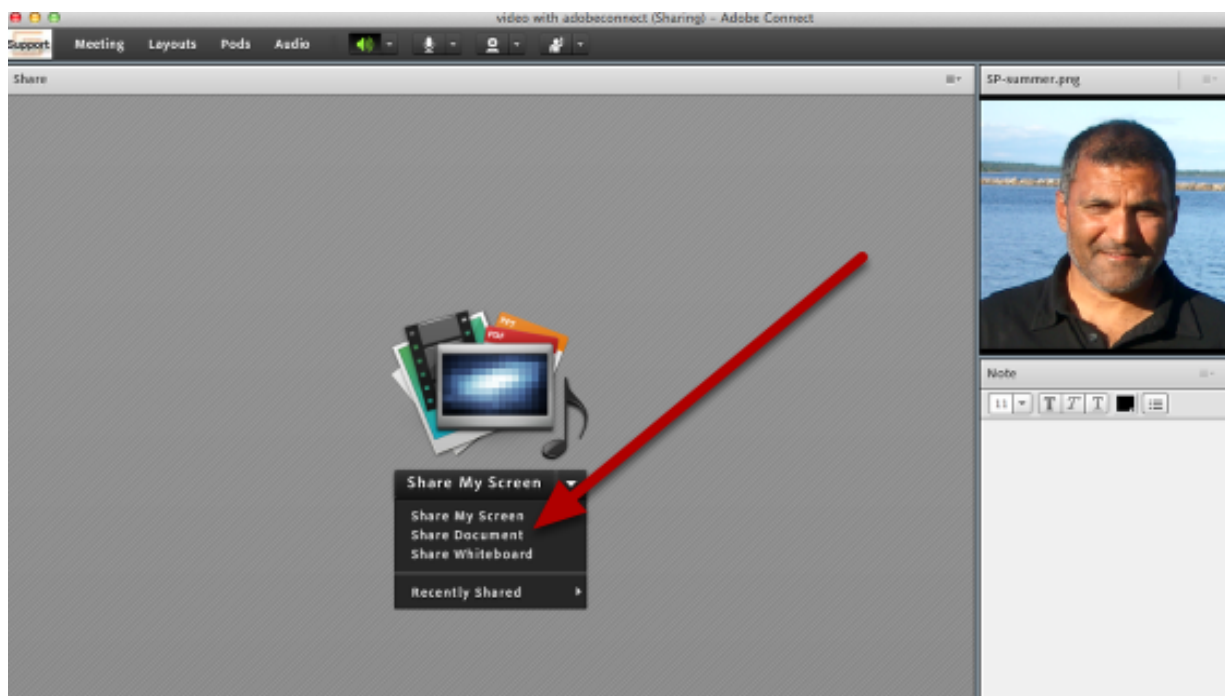
Klicka på audio set up wizard och följ genom hela processen. Här har du en länk som beskriver hur detta går till:

<http://www.meetings.sunet.se/guider/att-leda-ett-mote-/ljudinstallning.html>

## Aktivera din mikrofön och din videokamera



## Importerera din powerpoint eller pdf





## Vill du skriva på din importerade powerpoint?

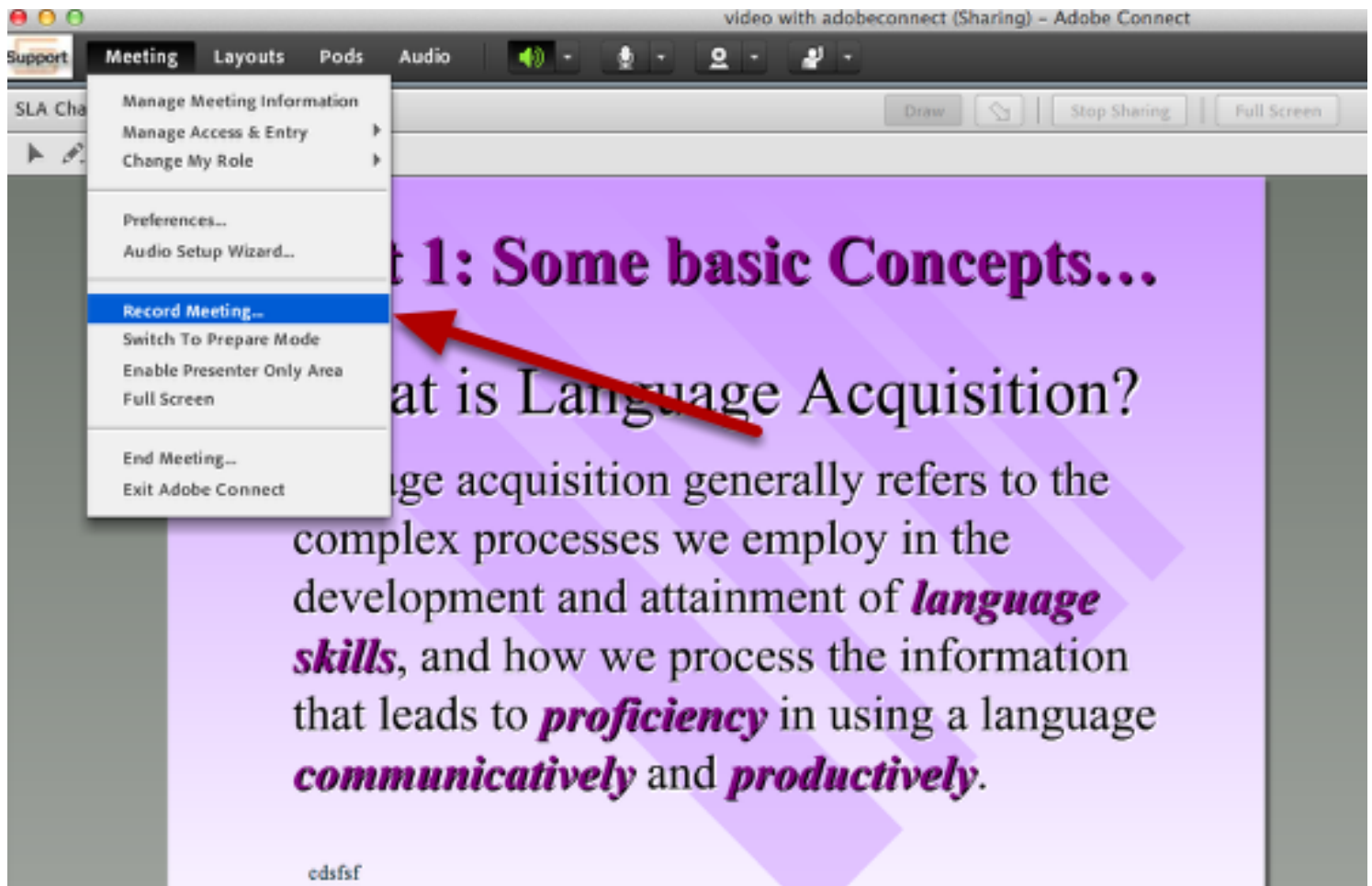
The screenshot shows the Adobe Connect interface. At the top, there's a title bar "video with adobeconnect (Sharing) - Adobe Connect". Below it, a toolbar contains buttons for "Draw", "Stop Sharing", and "Full Screen". A red arrow points from the "Draw" button to a black callout box that says "Klicka på 'Draw'". Another red arrow points from the "Full Screen" button to a dropdown menu. The menu options are: Hide, Maximize, Sync Navigation (checked), Show Presentation Playbar, Stop Sharing, Share, Draw, Pointer, Full Screen, Force Presenter View, Preferences, and Help. A second red arrow points from the "Draw" option in the menu to the same black callout box. To the right of the menu is a video window showing a man's face, with a red arrow pointing from the "Draw" option in the menu to the video window. Below the video window is a "Note" window with a toolbar containing a font size dropdown (set to 11), bold, italic, and other text formatting icons. A third red arrow points from the "Draw" option in the menu to the "Note" window. A black callout box at the bottom right says "Öppna navigerigstabben".

Klicka på 'Draw'

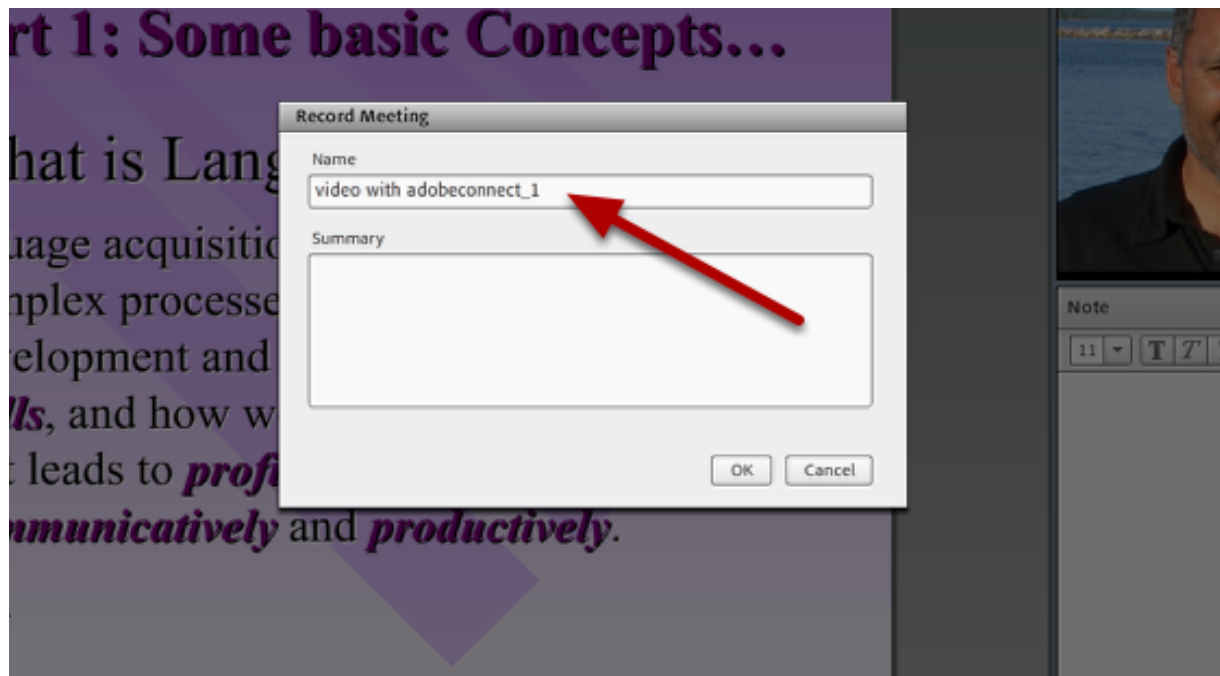
Öppna navigerigstabben

OBS! Notera att din ursprungliga powerpoint in din dator är orörd. dvs inga ändringar sker på din ursprungsdokument

Klicka på RECORD och spela in.



Namnge din inspelning



The screenshot shows an Adobe Connect meeting interface. On the left, a presentation slide is displayed with the following text:

**Some basic Concepts...**

**What is Language Acquisition?**

Language acquisition generally refers to the processes we employ in the development and attainment of *language*, and how we process the information to *proficiency* in using a language *communicatively* and *productively*.

On the right side of the interface, there is a video feed of a man speaking. A red arrow points from a black callout box to the video feed. The callout box contains the text:

Nu spelas den in

At the top right of the video feed, a black notification box displays the text:

Record Meeting  
Meeting session is being recorded.  
Stop Recording

The interface also includes a top toolbar with buttons for 'Draw', 'Stop Sharing', and 'Full Screen', and a 'Note' panel at the bottom right.

## Avsluta inspelning

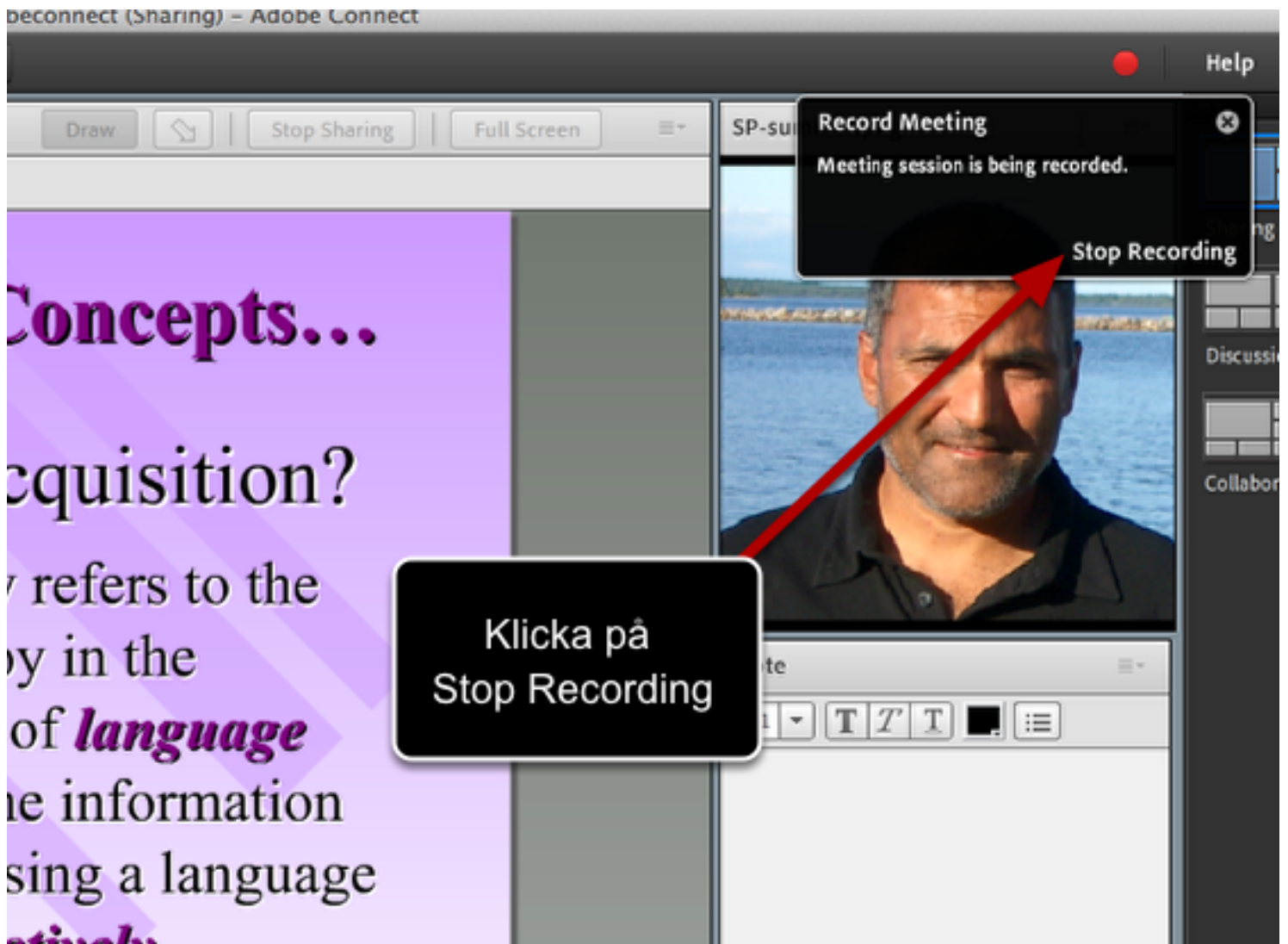
Adobe Connect (Sharing) - Adobe Connect

Draw | Stop Sharing | Full Screen

Record Meeting  
Meeting session is being recorded.  
Stop Recording

Concepts...  
Acquisition?  
y refers to the  
y in the  
of *language*  
e information  
sing a language  
atively

Klicka på  
Stop Recording

The image is a screenshot of the Adobe Connect software interface. At the top, there's a title bar that says "Adobe Connect (Sharing) - Adobe Connect". Below that, a toolbar contains buttons for "Draw", "Stop Sharing", and "Full Screen". On the right side of the toolbar, there's a "Record Meeting" notification box with a close button (X) and the text "Meeting session is being recorded." and a "Stop Recording" button. A red arrow points from a callout box to this "Stop Recording" button. The callout box contains the text "Klicka på Stop Recording". The main content area is split into two panes. The left pane shows a presentation slide with purple and white text. The right pane shows a video feed of a man with a beard, wearing a dark shirt, against a background of a lake and trees. Below the video feed, there's a chat window with a text input field and several icons for text formatting and chat actions.

## Var är din inspening?

<input type="checkbox"/>	Connect-video	12/11/2011 10:00 PM	01:00
<input type="checkbox"/>	Forskarskolan-Hist	12/12/2011 4:00 PM	01:00
<input type="checkbox"/>	GO Connect	04/22/2010 2:45 PM	00:15
<input type="checkbox"/>	HUMlab	10/19/2009 5:30 PM	01:00
<input type="checkbox"/>	ICT Coach at HUM	10/06/2009 1:30 PM	01:00
<input type="checkbox"/>	Id-Hist	10/20/2009 2:15 PM	01:00
<input type="checkbox"/>	IPE	12/01/2010 2:00 PM	01:00
<input type="checkbox"/>	Kriminal Deckare	06/17/2011 2:00 PM	01:00
<input type="checkbox"/>	Kriminal roman	06/17/2011 1:30 PM	01:00
<input type="checkbox"/>	Kultur o Media	10/19/2009 5:45 PM	01:00
<input type="checkbox"/>	Linguistics at LeU	10/03/2011 10:00 AM	01:00
<input type="checkbox"/>	Per	12/16/2009 3:15 PM	01:00
<input type="checkbox"/>	Personal Sektionen	03/09/2010 9:45 AM	01:00
<input type="checkbox"/>	Sociolog	04/23/2010 1:45 PM	01:00
<input type="checkbox"/>	SP Private	08/09/2010 1:30 PM	01:00
<input type="checkbox"/>	Språk	10/27/2009 9:30 PM	01:00
<input type="checkbox"/>	video with adobeconnect	12/16/2011 10:30 AM	01:00

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Då tar du dig tillbaka till din Adobe Connect dashboard. Väljer mötesrummet där du spelade in din föreläsning

## Klicka på Recordings

**ADOBE CONNECT** My Profile | Help | Lo

Home | Content | Meetings | Reports | Administration

Shared Meetings | User Meetings | My Meetings | Meeting Dashboard

User Meetings > sapa0018@umu.se > video with adobeconnect

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | **Recordings** | Reports

**Meeting Information**

Name: **video with adobeconnect**

Summary:

Start Time: **12/16/2011 10:30 AM**

Duration: **01:00**

URL: **<https://connect.sunet.se/r1il71v9yh8/>**

Number of users in room: **1**

Language: **English**

Access: **Only registered users and accepted guests may enter the room**

Passcode Protection: **No**

## Välj inspelningen

ADOBE CONNECT™

My Profile | Help | Logout: **Satish**

Home | Content | Meetings | Reports | Administration

Search ...

Shared Meetings | User Meetings | My Meetings | Meeting Dashboard

User Meetings > sapa0018@umu.se > video with adobeconnect

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

Delete | Move To Folder | Make Public | Make Private

Name	Edit	View Original	Offline	Access	Recording Date	Current Duration	Duration
video with adobeconnect_2	Edit	-	Make Offline	Private	12/16/2011 1:07 PM	-	00:02:49
video with adobeconnect_1	Edit	-	Make Offline	Private	12/16/2011 1:06 PM	-	00:00:22
SLA	Edit	View Original	Make Offline	Public	12/16/2011 11:02 AM	00:00:52	00:00:59

Som du ser, du kan ha flera inspelningar inom samma 'rum'

## Vill du redigera din inspelning?

ADOBE CONNECT™

My Profile

Home | Content | Meetings | Reports | Administration

Shared Meetings | User Meetings | My Meetings | Meeting Dashboard

User Meetings > sapa0018@umu.se > video with adobeconnect > SLA

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

Recording Information [ Edit Return To Recordings ]

Title: **SLA**  
Duration: **00:00:59**  
Disk usage: **269,9 KB**  
Permissions: **Same as parent folder**  
URL for Viewing: <https://connect.sunet.se/p8t91r3tnaz/>  
Summary:  
Language: **English**  
Uploaded on: **12/16/2011 11:05 AM**

Edit Recording | View Original | Make Offline

Klicka på  
Edit Recording

## Dra fram och tillbaka de sma trianglar för att kunna klippa ut det du behöver



## Gör din tillgänglig genom 'make public'

Home | Content | Meetings | Reports | Administration

Shared Meetings | User Meetings | My Meetings | Meeting Dashboard

User Meetings > sapa0018@umu.se > video with adobeconnect

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

Name	Edit	View Original	Offline	Access	Recording Date	Current Duration	Duration
video with adobeconnect_2	Edit	-	Make Offline	Private	12/16/2011 1:07 PM	-	00:02:49
video with adobeconnect_1	Edit	-	Make Offline	Private	12/16/2011 1:06 PM	-	00:00:22
SLA	Edit	View Original	Make Offline	Public	12/16/2011 11:02 AM	00:00:52	00:00:59

Buttons: Delete, Move To Folder, Make Public, Make Private.

Callouts: "Välj" (1) pointing to the SLA row, "Make public" (2) pointing to the Make Public button, "Låset ändras" (3) pointing to the lock icon in the SLA row.

## Dela länken. Först klick på din inspelning

User Meetings > sapa0018@umu.se > video with adobeconnect

Meeting Information | Edit Information | Edit Participants | Invitations | Uploaded Content | Recordings | Reports

Name	Edit	View Original	Offline	Access	Recording Date	Current Duration
video with adobeconnect_2	Edit	-	Make Offline	Private	12/16/2011 1:07 PM	-
video with adobeconnect_1	Edit	-	Make Offline	Private	12/16/2011 1:06 PM	-
SLA	Edit	View Original	Make Offline	Public	12/16/2011 11:02 AM	00:00:52

Buttons: Delete, Move To Folder, Make Public, Make Private.

Callout: "Välj" pointing to the SLA row.

## Markera och kopiera din länk

[Meeting Information](#) | [Edit Information](#) | [Edit Participants](#) | [Invitations](#) | [Uploaded Content](#) | [Recordings](#) | [Reports](#)

[Recording Information](#) [ [Edit](#) [Return To Recordings](#) ]

Title: **SLA**

Duration: **00:00:59**

Disk usage: **269,9 KB**

Permissions: **Same as parent folder**

URL for Viewing: **<https://connect.sunet.se/p8t91r3tnaz/>**

Summary:

Language: **English**

Uploaded on: **12/16/2011 11:05 AM**

[Edit Recording](#)

[View Original](#)

[Make Offline](#)

Om det kommer en tid då du vill inte att din inspelning är tillgänglig, då är det bara att klicka på låset igen

## KLART! Lycka till säger IKT Coachen



GRATTIS! Nu har du fixat detta. Snart kan dina studenter ha tillgång till din expertis 24 timmar om dagen.