## Facilitator/evaluator evaluation forms (Print 3 times 1 for each facilitator)

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| **Events and Evaluation Form for Facilitator(s) and Evaluator(s) Message/Event** | **Expected Action** | **Actual Observed**  **(To be filled in by Evaluators during the exercise)** |
| **Interaction with dispatch officer** | Receive dispatch | Time action completed: \_\_\_\_\_\_\_\_\_\_  Completion: No \_\_\_\_ Yes \_\_\_\_ Partial \_\_\_\_  Notes: |
|  | Interact with dispatch officer | Notes: |
|  | Obtain address and description of caller | Notes: |
|  | Obtain specific incident information | Notes: |
|  | Obtain wind direction | Notes: |
|  | Obtain information on surroundings | Notes: |
| **Moving towards the scene** | Perform initial en route risk assessment | Time action completed: \_\_\_\_\_\_\_\_\_\_  Completion: No \_\_\_\_ Yes \_\_\_\_ Partial \_\_\_\_  Notes: |
|  | Determine set up location/assembly point | Notes: |
|  | Share assembly point with other units | Notes: |
| **Arrival on scene** | Obtain situational awareness | Time action completed: \_\_\_\_\_\_\_\_\_\_  Completion:  No \_\_\_\_ Yes \_\_\_\_ Partial \_\_\_\_  Notes: |
|  | Perform C2 on scene (motorkap) | Notes: |
|  | Perform risk assessment (METHANE) | Notes: |
| **Establish joint operational picture and share info**  **(Motorkap 1)** | Set hazard area’s and associated PPE requirements | Time action completed: \_\_\_\_\_\_\_\_\_\_  Completion:  No \_\_\_\_ Yes \_\_\_\_ Partial \_\_\_\_  Notes: |
|  | Determine occupancy of buildings in hazard areas | Notes |
|  | Identify evacuation area | Notes: |
|  | Identify location for victims | Notes: |
|  | Identify needed response capabilities | Notes: |
|  | Inform and provide feedback to C2 via dispatcher | Notes: |
| **Actions after Motorkap 1** | Not to be evaluated |  |
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| **Establish joint operational picture and share info**  **(Motorkap 2)** | Update and share relevant information between responders | Time action completed: \_\_\_\_\_\_\_\_\_\_  Completion:  No \_\_\_\_ Yes \_\_\_\_ Partial \_\_\_\_  Notes: |
|  | Establish joint operational picture | Notes |
|  | Determine actions and activities of various responders | Notes: |
|  | Determine need for additional (specialist) units | Notes: |
|  | Inform and provide feedback to C2 via dispatcher | Notes: |